

MINUTES

SCHOOL OF POPULATION HEALTH AND CLINICAL PRACTICE EXECUTIVE COMMITTEE

Wednesday 9th July 9.00am
School Meeting Room, Level 9, 10 Pulteney Street

Attendees: Konrad Jamrozik (Convenor), Anne Tonkin, Judy Magarey, Annette Braunack-Mayer (Proxy for John Moss), Greg Bussell, Jonathan Newbury, Sandy McFarlane, Cate Howell (Proxy for Nigel Stocks) (Arrived at 9:20), and Tarryn Muller (Minutes).

1. Welcome and apologies

Apologies received from Janet Hiller and Rus Nasir.

2. Minutes of previous meetings 25/06/08

The minutes from the previous meeting were accepted as true and accurate and will be available on the School website.

Business carried over from previous meeting:

Postgraduate Coursework Program Working Party Draft Report

Responses submitted by Nursing, Public Health and School Office

Faculty Learning and Teaching newsletter – 2008 Colleague Development Program (CDP)

J Newbury raised the issue about consideration for people in the Rural School and being able to be involved with this program.

Faculty Mission and Vision

Faculty Executive Committee has not met so K Jamrozik has not had the opportunity to raise that.

Research Weights for Research activities

School Office still working though the data incorporating feedback and discussions from last meeting. There have been some other distractions since which can be seen later in the agenda.

Latin America Seminar Nominees

Both Christian Gericke and Alan Pearson's name have been sent in as potential Latin American source of experts.

Department of Health Review of Human Ethic Committees

J Magarey sent her response to Human Research Ethics Committees to K Jamrozik who sent out a response on his own behalf. K Jamrozik and Annette Braunack-Mayer attending a workshop on Monday about the national effort to harmonise Human Research Ethics Committees called HOMER.

Excellence Research Australia (ERA)

K Jamrozik and J Hiller finalised the response to ERA along the various key feedback mentioned at the last meeting.

Nutbeam Colloquium

J Moss submitted a response incorporating the compilation of K Jamrozik, Adam Elshaug and his comments.

Nominations for HARKNESS

K Jamrozik contacted Adam Elshaug and drew his attention to the Harkness Fellowships in Health Care policy.

3. For Discussion or Action:

3.1 Graduation Dinner Proposal

The School Office received a request from Nursing seeking endorsement for a Bachelor of Nursing Graduation Dinner proposal to be sent to the Faculty Executive Committee for consideration and approval. Wider fundraising strategies include contingency plans of asking people to contribute, sponsorship elsewhere or matching Faculty contribution.

Action: K Jamrozik to take to the Executive Dean for approval of inclusion at the next Faculty Executive Committee meeting.

3.2 Registration 2008/2009 World Business Directory

The School Office received an email regarding registering our company in the World Business Directory for 2008/2009. This appears to be a not for profit central electronic compilation. The motion raised by the School Office was to register the business entities in the School which would be DMAC, JBI, CMVH and AHTA was approved.

Action: School Office to arrange the registration of DMAC, JBI, CMVH and AHTA on the World Business directory.

3.3 ERA Journal Rankings

The ERA is offspring of RQF which is the derivative of the RAE. ERA has taken on board the issues about not duplicating the whole process of peer review and trying to use data that are already somewhere in the federal system for other purposes to look at quality of research activity. Part of that involves looking at published research outputs and they want to rank journals into four banks (A* = top 5%, A = next 15%, B = next 30% and C = next 50%). They have published a tentative list which has 21,459 entries in it and these data have been derived by consulting the learned Colleges. That prompted Nursing to go through this banding exercising by Wollongong. The School Office took the approach to start from the ground up and look at where we are publishing and how we regard the journals. Discussion followed:

- This is being handled by the office of the DVC&VP(R) and the first thing we were asked to do was to nominate the fields of research in which we publish. As you would expect from a School like ours is that we are quite diffuse in our fields.
- This phase of the process has revealed one thing already that the research fields and classifications list that we use in NHMRC grants does not map onto the new Fields of Research.
- In 2009, the research grants will come under the new system.
- The School Office looked at where we had published in 2007.
- Not a large enough timeframe to get a handle of where we publish under what codes, probably need to look at three years to get the coverage.

- Next step for each journal we want to change a rating from what they have given it, we have to make a nomination form.
- What are people most proud of publishing in not what are people most proud of in terms of their impact on policy and practice in Australia. The latter questions not being asked.

Action: The School Office to compile a working list of journals by applying the set of filters that we have on the single page and circulate these to Disciplines and ask how would we band these / do you agree with their tentative banding and can you identify any other journals relevant to that Field of Research.

3.4 Social Science Research Methods for Public Health

J Moss raised some issues currently being experience within the Social Science Research Methods for Public Health course. This is an important School wide matter about how we provide certain core courses either as parts of masters and related coursework programs or as parts of research methods training for higher degree by research students. J Moss identified that after two years of experience a number of issues from students entering from a variety of backgrounds, prior experience and comprehension about the approach and also have the dimension of facility in English for a course and a research technique that is quite language intensive.

Action: Annette Braunack-Mayer, Anne Wilson (to Convene) and Teresa Burgess to undertake a review of the present course; consulting more widely with relevant stakeholders and incorporating J Moss's concerns. Interim report of what need to be done end September with a view to have some amendments to the delivery next year.

4. For Mention:

4.1. Faculty Titleholders

Email sent regarding the Titleholders Project being conducted by the Faculty Office advising that there needs to be significant improvements in data management for titleholders as it is very complicated.

4.2. Support for HDR students

A paper on support for Postgraduate students undertaking higher degrees by research was considered earlier in the year but it had not quite been finalised and it certainly has not been disseminated.

Action: For Discipline Heads to review and comments to be provided by 11th July for distribution on 14th July.

4.3. Centre for Food and Agriculture – Feasibility Document 2008 – 2013

K Jamrozik circulated the front end of the longer Centre for Food and Agriculture – Feasibility Document, they are trying to build a bridge to help and do we want to be involved.

Action: Annette Braunack-Mayer to speak to Christian Gericke and Karin Ried's attention to the document.

4.4. University Targets for 2009 – 2011

The University Office of Strategy and Planning has started the planning process to set new targets for the next triennium and they include teaching, contract research, HDR's and category one research. K Jamrozik, G Bussell and F Kalambokas have had an initial meeting with Chris Soteriou who is handling this on behalf of Faculty.

Action: Discipline heads to provide feedback by end of next week Friday 18th July. School Office to report back to Faculty.

5. For Noting

5.1. Status of Research Projects

Reports handed out to Disciplines for their review and any questions to please contact G Bussell to discuss.

6. Reports from Disciplines – Held over to a subsequent meeting.

- 6.1. Nursing – Judy Magarey
- 6.2. Public Health – Annette Braunack-Mayer
- 6.3. General Practice – Cate Howell
- 6.4. MLTU – Anne Tonkin
- 6.5. CMVH – Sandy McFarlane
- 6.6. Rural Health – Jonathan Newbury
- 6.7. Indigenous Health Unit – Rus Nasir
- 6.8. School Office – Konrad Jamrozik

7. Reports from Faculty Committees – Held over to a subsequent meeting.

- 7.1. Faculty Executive Committee – Konrad Jamrozik
- 7.2. Faculty Board Meeting - Konrad Jamrozik
- 7.3. Faculty Research Committee – Cate Howell
- 7.4. Faculty Learning and Teaching Committee – Frank Donnelly (To be discussed how to report back)
- 7.5. Faculty Internationalisation Committee – Judy Magarey
- 7.6. Faculty Course and Program Approval Committee – Frank Donnelly (*To be discussed how to report back*)

8. Reports from School Sub Committees – Held over to a subsequent meeting.

- 8.1. School Research Committee – (To be determined)
- 8.2. School Learning and Teaching Committee – (To be determined)
- 8.3. School External Affairs Committee - Konrad Jamrozik

9. Any other business

10. Next meeting

Wednesday 23rd July, School Meeting Room