

## MINUTES

### SCHOOL OF POPULATION HEALTH AND CLINICAL PRACTICE EXECUTIVE COMMITTEE

**Wednesday 6<sup>th</sup> February**  
**School Meeting Room**  
**Level 9 Tower Bld, 10 Pulteney St**

Present: Konrad Jamrozik (Convenor), Sandy McFarlane, Janet Hiller, Chris Holton (proxy for Nigel Stocks), Greg Bussell, Judy Magarey, Annette Braunack-Mayer (proxy for John Moss), Anne Tonkin, Jonathan Newbury (teleconference).

#### 1. Welcome and apologies

Apologies: Nigel Stocks and John Moss

#### 2. Minutes of previous meetings 23/01/08

Correct spelling of Andrew Gyory.

With this change the minutes from the previous meeting were accepted as true and accurate and will be available on the School website.

*Business Arising from previous the minutes:*

#### Colleen Wilson document

- J Moss sent changes suggested to the Colleen Wilson document to the HOS.
- J Hiller said it is important to note that offices partitioned by glass are not sound proof.

#### DEST submission

The HOS reported that the Dean estimates that each DEST paper is worth \$1500 to the faculty in RIBG.

#### Project Appollo

J Newbury asked that David Foley, as the School representative on the Project Apollo group, speak with Warren McKenzie regarding SGRHS IT.

#### Website group

- The "Website" group first met Monday to discuss updating the School's website.
- The HOS said that is likely that the School will need to commit some resources to carry out the job.
- Renee Conley, Marketing Manager from ARI needs to be included as a resource available to the group.

## **AusAid document**

The HOS has made changes to the AusAid document prepared by Afzal Mahmood.

## **OH&S**

- Chris Holton reported that Andrew Gyory will now be the OH&S rep for the Bice Building.
- Chris will continue to be the rep for EHB (General Practice and Nursing).
- There is some confusion about RAH fire wardens and OHS issues and who is responsible and what is required. Leanne Bragg offered to be the Fire Warden for EHB Level 3.
- Chris is in discussion with RAH and Andrew Gyory regarding responsibilities and roles.
- Earthquake and risks associated with distressed students were discussed; fire evacuation could come in line with earth quake evacuation, and personal security is important.

## **HDR enquires**

- The School needs to work out how to handle the volume of enquiries from potential HDRs.
- Each Discipline has its own internal processes, and students are encouraged to go through our office rather than direct to the University., However, duplication must be avoided.
- The HOS suggested a group sit down and work out the criteria and senior administration support, to provide an operations manual for this to ensure there is some consistency.

**Action: F Matthews to organise a meeting between Anne Tonkin, Annette Braunack-Mayer, Janet Hiller and the HOS to formalise some processes. J Newbury asked that Gary Misan be involved after the initial meeting.**

## **School Administrative Review**

There will be a review of administration within the School with the assistance of HR.

## **Measures of Excellence in Teaching**

Judy Magarey has prepared a document on Measures of Excellence in Teaching which she will finalise with Anne Tonkin and have available for discussion at the next meeting.

### **3. For Discussion or Action:**

#### **3.1 NHMRC Public Health Project grant success rates plummeting**

- Simon Chapman from the University of Sydney sent an emailing regarding NHMRC Public Health Project grant success rates plummeting.
- J Hiller reported that applications from this School have a success fraction of 20%.
- Public Health cannot reach a level of methodological perfection.
- A Braunack-Mayer made the point that unlike science and clinical panels, public health panels only have very little content expertise.
- There was an announcement on NHMRC success fractions for 2008.
- We need to get a better breakdown; the differences may not be so stark.
- The ARC profile is not there.
- Nursing and Medical education may not be included in the Public Health band
- The HOS suggested that this matter is something for PHRAG of the NHMRC rather than this committee.
- It would be good to have some understanding, if there is a formal process, how the School could make a submission.
- J Hiller will keep the HOS updated.

## **Late Agenda Item:**

## Proposed visit by the Vice Chancellor

The HOS received an email proposing a visit by the Vice Chancellor on 31<sup>st</sup> March from 1-3pm, which should include visits of offices and afternoon tea. The HOS said it is a chance to showcase the School and asked the committee to brainstorm what we want to offer and then summarise three important points we wish to establish:

- The potential of this School will not be realised while it is so geographically dispersed, there is a need to co-locate, to enable the School to grow.
- The School has important international links with China.
- This is a School with enormous community engagement across the State and very significant diversification of category funding with research and consultancy activity.
- There is not another institution of evidence based health care with groups equivalent to AHTA and JBI
- Nursing also has a major impact on education and health care, responds to industry, is skills based and theory related to practice.
- Our School's graduates get jobs.
- This School has a broad range of research which is one of the requirements of a Go8 University.
- The School is consistent about changing and improving the delivery of health services. We are not content with maintaining the status quo in public health.
- It follows that orthodox models of funding of university units are not entirely suitable for the School; we need a more equitable funding model (via the University Centre) to provide tenured academic positions.
- Not only does the School lack staff and facilities for expansion, it lacks facilities for students which is extremely important. Nursing has been given very little from the University to establish its new undergraduate program.
- The School needs more out of the University central to provide for staff and students and is aware that the Faculty receives a lower fraction of the fees than any other Australian university.
- We need to be able to underwrite contract appointments where the nature of the income is discontinuous eg. bridging finance and risk finance eg. AHTA needs spare capacity to grow on the basis of turnover.
- Pure business models do not work in this sector.
- There is a quantity vs quality push. The School needs to work out how we do not compromise quality with growth without further overloading academic staff by putting extra people in the classroom.
- Most of the growth is likely to be international students, and the School needs to improve their experience before, during and after their program, and the School does not get the resources to support the struggling student. The International office and the Graduate office have good resources. We need to focus on upskilling the staff around this area, having designated staff having specific roles. Eg Helen Fraser, language and learning support. The School currently does not have the capacity to offer extra services. A new position is needed, at an academic level, the applicant would need linguistic skills at a doctoral level, cross cultural experience, language and learning experience, developing international students, have a knowledge of what sort of English they need, with a background in a health profession.

The HOS summarised important points to mention:

The School's contribution to China strategy, research and consultancy activity, contribution to the health workforce, quality student experience, impediments to growth and co-location.

**Action: HOS requested Janet Hiller to give one line on AHTA's economic value. The HOS requested number of students who have been through Nursing. The HOS requested one liner from Rural Health. The HOS will approach the VC to support a Lecturer Level B position in International Education with Administrative support.**

## 4. For Mention:

### 4.1 Australian Postdoctoral Fellowships Summary Table

The University is concerned at the low number of Fellowships it has won, principally from ARC.

### 4.2 Review of Postgraduate Coursework Programs

This Institution-wide review is chaired by the Interim Head of Veterinary Science. This memo does not list Health. The Faculty will have a representative. J Hiller was asked to be our School's rep.

#### 4.3 GP Plus Health Care Strategy Task Group

Greg Bussell and Jonathan Newbury will attend a meeting between the health department and local GPs in Port Lincoln this week concerning establishment of a GP-Plus clinic there.

#### 4.4 Turnover within ARI

Lara Commene has replaced Sue Keith at 'our' desk. The problems are ongoing. Greg Bussell asked to be included in discussions. We need to tread carefully and work with them and work on their processes.

#### 4.5 FEAST-Germany: Preparations for DFG Delegation to Australia

Christian Gericke is liaising with the PVC(I) and DVC(R) on behalf of the School.

#### *For Noting:*

##### a. MBBS Assessment Workshops

There is a workshop on assessment organised for 3<sup>rd</sup> and 4<sup>th</sup> March involving 3 visitors from the UK. If anyone is interested, please speak with Anne Tonkin.

#### **5. Any other business**

Nil.

#### **6. Next meeting**

**Wednesday 20th Feb 9.00-10.30, in the Discipline of General Practice Meeting Room (or Room 1-23). This meeting will be followed by the All-School Meeting in the Robson Lecture Theatre.**