

MINUTES

SCHOOL OF POPULATION HEALTH AND CLINICAL PRACTICE EXECUTIVE COMMITTEE

Wednesday 3rd September 9.00am
School Meeting Room, Level 9, 10 Pulteney Street

Attendees: Konrad Jamrozik (Convenor), Phil Ryan (Proxy for John Moss), Greg Bussell, Anne Wilson (Proxy for Judy Magarey), Nigel Stocks, Tiger Leaton (Proxy for Anne Tonkin), Sandy McFarlane, Rus Nasir (arrived at 9.15am) and Tarryn Muller (minutes).

1. Welcome and apologies

Received: Jonathan Newbury and Janet Hiller.

2. Minutes of previous meetings 20/08/08

The minutes from the previous meeting were accepted with some minor changes requested by J Moss and will be available on the School website.

Business carried over from previous meeting:

Workload Model

K Jamrozik is still working through final amendments to the workload model to include the comments from the last meeting within the timeframe for the PDR cycle.

3. For Discussion or Action:

3.1 Whole-of School Events

K Jamrozik requested for the Heads of Disciplines and Units to canvass their prospective areas and come to this meeting with a list of preferences as to which slot in the week is the best time to host the Whole-of-School seminar as there are some conflicts with the current time slot on Wednesdays mornings. Whole-of-School meetings have been a source of some new collaboration.

Action: School Office to schedule the Whole-of-School seminars for twice a month (first and third week of month) on Tuesday afternoons commencing February 2009.

3.2 School Newsletter

K Jamrozik raised that collecting the information for the School Newsletter has been problematic and asked for ideas from the Head of Disciplines as to how we can make the process flow smoothly. Discussion followed:

- Monthly prize drawn randomly for publications submitted through the School Office.
- Perhaps School 'Blog' method for communication that multiple people could upload information onto.

Action: School Office will continue to send monthly News heading 'prompts' to Heads of Disciplines and get them to provide brief reports back on what events have occurred and what is coming up within each discipline / area.

4. For Mention:

4.1. Update on Strategic Plans

K Jamrozik presented his slides from the Public Health Planning Day on the 29th August highlighting the University's vision, the School of Population Health and Clinical Practice mission and vision, International, National and State challenges. The University has just rewritten its Strategic Plan and has quite high targets for growth of income and student numbers by 2012; The University wants to position itself as Research intensive and dominant focus about scale and focus (greater size and greater depth). At the School level this translates into collaboration and coordination of Research activity.

Action: School Office to distribute a copy of the presentation to the Heads of Disciplines.

4.2. ARC – Future and University Fellowships

Andrew Somogyi had encouraged K Jamrozik to identify additional applicants including non-citizens, for Future Fellowships. Letters supporting applications from SPHCP for University fellowships need to stress benchmarking across the relevant discipline and performance relative to opportunity.

4.3. ARI – Amount and presentation of levies

Continuing issue in relation to levies - the outside world appears to think we are just putting on a profit margin. Levies are required to cover direct Research related costs for furniture, heating, cleaning, lighting, security and in some cases rent. G Bussell is working on a consistent set of advice about what those cost should be and how they might be presented to external funders. Meeting arranged with project managers from ARI on 19th September to discuss issues of real costs of contract Research with SPHCP project managers. Open invitation to other Heads of Discipline and key staff members to be involved.

4.4. GO8 – Heads of Schools of Public Health

This is an initiative that has been launched Lopez, Salkeld and Nolan to get GO8 Heads of Schools of Public Health including Auckland together in December. This model is similar to that of the Committee of Deans of Australian Medical Schools, now called Medical Deans Australia and New Zealand.

4.5. Theo Murphy High Flyers Think Tank 2008 Nominations

Invitation to nominate early to mid career Researchers for the Theo Murphy High Flyers Think Tank 2008, on 'Preventative health: the use of science and technology in the prevention and early detection of disease'.

Action: School Office to distribute letter on the Theo Murphy High Flyers Think Tank 2008 to those who requested a copy to put in some nominations.

5. For Noting

6. Reports from Disciplines

6.1. Nursing – Anne Wilson

- Working on International bridging programs for Bachelor of Nursing for Singapore students. J Magarey has had several meetings and last week members of the Discipline met with a representative who was over in Adelaide.
- Huge demand for post registration programs –to bring diploma prepared nurses to Bachelor level.
- Increasing number of International students wanting the Master of Nursing Science - 15 enrolled and five additional students starting this semester.
- Working with Department of Health to consider what South Australia can do in regards to assisting Vietnam Nursing to get to International Levels.
- AusAid grant being applied for in conjunction with University of Queensland to support some education initiatives in Vietnam.
- Two new programs Master of Nurse Practitioner and Graduate Diploma in Addiction and Mental Health.

6.2. Public Health – John Moss

Public Health held a Strategic Planning Day last Friday resulting in 25 action items and eight 'bright ideas'.

6.3. General Practice – Nigel Stocks

New part time GP registrar start for 12 months and will be joined next year by another part time GP registrar. She will be looking at the attitudes to contraception among International students at the University of Adelaide.

6.4. MLTU – Tiger Leaton

- Review of Public Health in evidence based teaching in the Medical Program in train.
- New outbreak case was included and embraced by the students.
- Retreat planned for November to look at how the Medical program should be going into up 2020 and planning for AMC visit in 2011.

6.5. CMVH – Sandy McFarlane

- CMVH Board meeting in Darwin on Friday and the strategic plan was signed off.
- Awaiting notification of Cabinet decision regarding MEAO study.
- Preparing Partnership grant with Defence.

6.6. Rural Health – Jonathan Newbury

Absent from meeting.

- Praeceptors Workshop in Port Lincoln on 12th September.
- Rural Dental development next year.
- Mark Whitfield has commenced in the position of Executive Officer at the Rural School and the School Office is currently arranging a schedule for him to meet with several key members as an induction to the University of Adelaide.

6.7. Indigenous Health Unit – Rus Nasir

- LIME (Leaders in Indigenous Medical Education) Network meeting next week.
- Next week six students will be going to Aboriginal and Islander Doctors Association Symposium in Darwin.
- The students organised a BBQ and arranged 3 speakers for the event – Anthea Creag, David Scrimgeour and Amanda Richards.
- CNAHS Research: R Nasir meeting with some key members within the School to collaborate on these projects.

6.8. School Office – Konrad Jamrozik

- 2009 proposed leave plan being undertaken and also following up on leave taken with un-submitted leave forms.
- K Jamrozik meeting with the Faculty Finance Manger to discuss the concern with the budget.

7. Reports from Faculty Committees

7.1. Faculty Executive Committee – Konrad Jamrozik

Next meeting this Friday.

7.2. Faculty Board Meeting - Konrad Jamrozik

Nothing to report.

7.3. Faculty Research Committee – Nigel Stocks

Next meeting this Friday.

7.4. Faculty Learning and Teaching Committee – Frank Donnelly (*To be discussed how to report back*)

Hand over in still in process.

7.5. Faculty Internationalisation Committee – Judy Magarey

Nothing to report.

7.6. Faculty Course and Program Approval Committee – Frank Donnelly (*To be discussed how to report back*)

Nothing to report.

7.7. Postgraduate Coursework Committee – Judy Magarey

Our market is for an 18 month MPH and it would not be sensible for the University to go to a 24 month MPH.

8. Reports from School Sub Committees

8.1. School Research Committee – Annette Braunack-Mayer (*To be discussed how to report back*)

Upcoming Whole-of-School seminars to be used to promote and prepare for next year's Grant season.

8.2. School Learning and Teaching Committee – Helen Fraser (*To be discussed how to report back*)

Action: K Jamrozik to meet with Helen Fraser.

8.3. School External Affairs Committee - Konrad Jamrozik

Nothing to report.

9. Any other business

Nursing expressed concerns regarding financial reports. Currently resources in the School Office permit regular reporting on major projects only, with on-request reports created for smaller grants and contacts.

10. Next meeting

Wednesday 17th September, School Meeting Room