

## MINUTES

### SCHOOL OF POPULATION HEALTH AND CLINICAL PRACTICE EXECUTIVE COMMITTEE

**Wednesday 25<sup>th</sup> June 9.00am**  
**School Meeting Room, Level 9, 10 Pulteney Street**

Attendees: Konrad Jamrozik (Convenor), Cate Howell (Proxy for Nigel Stocks), Janet Hiller, John Moss, Judy Magarey, Greg Bussell, Anne Tonkin, Jonathan Newbury and Tarryn Muller (Minutes).

#### 1. Welcome and apologies

Apologies: received from Rus Nasir and Sandy McFarlane

#### 2. Minutes of previous meetings 11/06/08

The minutes from the previous meeting were accepted as true and accurate and will be available on the School website.

*Business carried over from previous meeting:*

*Postgraduate Coursework Program Working Party Draft Report*

J Magarey has sent feedback through the Faculty Postgraduate Coursework Committee and will send a copy to K Jamrozik. Biggest concern for Nursing is the number of their courses will have to change to three units; it will be an enormous administrative task. K Jamrozik had already advised Faculty Executive that we have programs in Public Health that are very long standing, and that our competitors for these offer 18-month programs. The School does not believe that a one size fits all approach can be applied.

**Action: K Jamrozik to prepare a response on behalf of the School, incorporating comments from John Moss and Judy Magarey.**

*Radiation Protection and Control Act 1982 – Section 44*

K Jamrozik and J Newbury have written to Gerald Lawrence in response to the email on Radiation Protection and Control Act 1982 – Section 44. We oppose self-regulation.

*Grants to Support Existing and New Contract Research*

G Bussell tried to clarify what bonuses might be paid for existing research grants and contracts. No answer from Faculty Research Secretariat to date.

### 3. For Discussion or Action:

#### 3.1 Faculty Learning and Teaching newsletter - 2008 Colleague Development Program (CDP)

Starting dates for the program are 8<sup>th</sup> or 10<sup>th</sup> July.

- Few Disciplines within our School deliver blocks of teaching that might be linked to this program.
- This could be used as a coaching tool where experienced teachers are delivering.

**Action: As well as general publicity, K Jamrozik to draw the opportunity to the attention of one specific applicant for promotion.**

#### 3.2 Faculty Mission and Vision

In the Faculty Executive Planning session last Thursday there was an attempt to revisit the Mission and Vision statement. Discussion followed:

- J Hiller suggested 'Health and disease among individuals and communities' on grounds of simpler construction for the mission statement.
- The statement should include an action verb as well as 'understanding'.
- The Faculty should complement the attention to mission and vision with a systematic communication strategy both to its staff and to external audiences.

**Action: K Jamrozik to take back to Executive**

#### 3.3 Research Weights for Research activities

K Jamrozik is trying to get research, teaching and service activities on the same metric. There was some debate within the School's Research Committee about whether we should use the word 'notional hour' or 'academic unit'. Discussion followed:

- Public Health use 'best practice hour' in a workload model in the past based on one unit = one hour of best practice.
- At the end of the day a workload model is a 'broad brush' management tool to determine whether the average load looks reasonable in terms work life balance across the School, and to identify individuals in the upper and lower tertiles who, respectively, are already working very hard and should not be given more work, and who appear to be relatively light and might be given more.
- The model does not take into account the systems people have within the disciplines, for example writing a grant proposal with high level assistance would take much less time compared to someone who hasn't.
- Proposed to divide the research process into three phases - gaining the resources, running the project, producing the outputs – and, wherever possible, to base calculations on data already collected by the School Office for other purposes.
- The document and process need an introductory statement as to what are the primary things we are looking to achieve.
- More thought needs to be given to research applications submitted via other Schools, Faculties or institutions and to capturing unfunded research.
- Garrett Cullity, Professor of Philosophy, might be able to advise on the latter.
- Since we are seeking to reward building of research capacity, the system provides bonuses for Post Docs and PhD that are built into funded research.
- The data will come out as bar charts showing how an individual overall, research, teaching and service activities compare with those of others at the same academic level. This will form the basis of a discussion with the supervisor about how to help this person get a better balance in their portfolio and improve returns on effort made. The data on teaching and service will come from audits conducted last year. Failure to return either of these will be revealed as 'null' hours committed to such activities.

**Action: School Office will have compute an average ratio of research income per paper published last year as a first step to assigning 'execution hours' for apparently unfunded research.**

#### 4. For Mention:

##### 4.1. Latin America Seminar Nominees

The University will host 10 ambassadors and a few consuls at a Latin American seminar on the 12<sup>th</sup> August to which Executive Deans and plus a few others from each Faculty will be invited. K Jamrozik ascertained that Christian Gericke has some Latin American interests and proposed that he is nominated. Alan Pearson might be another suitable nominee.

**Action: K Jamrozik to check if Alan Pearson has some relevant interests to finalise nominations to the Faculty Office.**

#### 5. For Noting

Nothing to report.

#### 6. Reports from Disciplines

##### 6.1. Nursing – Judy Magarey

Department of Health review of Human Research Ethic Committees has been done recently – some proposals in there, one committee set up at Department of Health to review all proposals coming through.

**Action – J Magarey to send her response to K Jamrozik.**

##### 6.2. Public Health – John Moss

- Peng Bi's confirmation of his tenure has been sitting with HR for some time. G Bussell has been chasing up with them and has been responded that they have received it and will respond in due time.
- J Hiller has been award the Basil Hetzel award for Leadership in Public Health from the SA branch of the Public Health Association of Australia.
- Public Health has decided to adopt the 'Turn it in' plagiarism prevention software for all Postgraduate courses beginning in second semester. Students will screen their own work prior to submitting it for assessment.
- Public Health has a planning day on 29<sup>th</sup> August. K Jamrozik will attend for the first hour.
- The Discipline is now using Grad start for postgraduate applications.
- Awaiting news from the Faculty Course and Program Approval Committee about a number of applications we have before them. Masters in Health Economics and Policy has been approved.

##### 6.3. General Practice – Cate Howell

- N Stocks on leave until August.
- J Beilby had been in contact regarding capacity for GPs to provide cover in A&E Departments should there be a mass resignation of consultants.

##### 6.4. MLTU – Anne Tonkin

Nothing to report.

##### 6.5. CMVH – Sandy McFarlane

Absent from meeting.

##### 6.6. Rural Health – Jonathan Newbury

- General Manager interviews next Thursday.
- Rural Clinic School contracts have eventually arrived with a week to spare.
- J Beilby taking the issue of increased support for growing numbers of students to the Medical Deans' meeting on Friday.

##### 6.7. School Office – Konrad Jamrozik

- Research weights and end of year taking up most of the time in the office.
- Monthly reporting on expenditure on projects to be looked into after year end has passed.

## 7. Reports from Faculty Committees

### 7.1. Faculty Executive Committee – Konrad Jamrozik

Chris Soteriou has warned the Executive that under any scenario the budget is going to get progressively tighter unless the central University reduces the slice it takes of fees.

### 7.2. Faculty Board Meeting - Konrad Jamrozik

No recent meeting.

### 7.3. Faculty Research Committee – Cate Howell

Nothing to report.

### 7.4. Faculty Learning and Teaching Committee – Frank Donnelly (*To be discussed how to report back*)

Nothing to report.

### 7.5. Faculty Internationalisation Committee – Judy Magarey

No recent meeting.

### 7.6. Faculty Course and Program Approval Committee – Frank Donnelly (*To be discussed how to report back*)

No recent meeting.

## 8. Reports from School Sub Committees

### 8.1. School Research Committee – (To be determined)

Postgraduate Day 22<sup>nd</sup> July.

### 8.2. School Learning and Teaching Committee – (To be determined)

No recent meeting due to the change over of chair.

### 8.3. School External Affairs Committee - Konrad Jamrozik

This meeting is currently being arranged with an important item for discussion being University Open Day on 17<sup>th</sup> August.

## 9. Any other business

### *Excellence Research Australia (ERA)*

The recent consultation document on the ERA foreshadows four bands for quality of journals. We will need to go a process similar to that Nursing completed by Nursing recently, in which we identify leading journals for our respective disciplines.

J Hiller noted that the ERA appeared to be struggling with assessment of the impact of applied research. She suggested an analysis of demonstrated impact on policy and practice at an international level, national level and state institutions. Another suggestion is that when you are looking for citation analysis for some disciplines that you need to use Google scholar as it is a broader coverage of publications.

**Action: J Hiller and K Jamrozik to finalise a response to the ERA on behalf of the School.**

### *New Building*

K Jamrozik has seen an artist's impression for a new building for the School and has seen the first draft of the application for Canberra for funding most of it. While Universities are allowed to put in two bids each, there are three being developed in this University.

### *Nutbeam Colloquium*

Several people attended the Nutbeam colloquium last week, Adam Elshaug is preparing a draft report that is with J Moss who is making some minor adjustments.

**Action: J Moss to send his draft response to K Jamrozik to review prior to sending it off, and to include a recommendation that the Review Team drill further into the data on assessments to understand where grant application in the public health area 'fail'.**

### *Nominations for HARKNESS*

Harkness fellowships in Health Care policy – J Moss raised possibilities of Adam Elshaug and Annette Braunack – Mayer.

**Action: K Jamrozik to contact both to discuss to see if they are interested.**

### **10. Next meeting**

**Wednesday 9<sup>th</sup> July, School Meeting Room**