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Academic Writing Workshop 2009

Referencing

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Based on work by Associate Professor Judy Magarey

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Referencing

- What is referencing?
- Why and when should I reference?
- How do I reference?
- What method should I use, and why?
 - Harvard
 - Vancouver

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What is referencing?

- Referencing is a standardised method to acknowledge all sources of information and ideas used in the development of assignments that uniquely identifies their source
- It is an essential skill in professional writing

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Why and when should I reference?

- **In academic work you will be required to reference to:**
- Acknowledge the work of others
- Support your discussion
- Allow the development of an argument, and make your argument credible
- Demonstrate evidence of wide reading
- Allow the reader to follow up sources for verification
- Avoid plagiarism
- Demonstrate currency and relevancy of information.

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Plagiarism

- University policy Web site;
- <http://www.adelaide.edu.au/policies/230>
- Centre for learning and professional development (CLPD)
- [The University of Adelaide - Australia](http://www.adelaide.edu.au)

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How do I reference?

- You are required to provide a reference whenever you quote paraphrase or summarise someone else's opinion, theories or data.
- **Taking notes:**
 - Clearly identify the source of the information you are reading
 - Take paraphrased notes when preparing to write the assignment
- **Quotation**
- **Paraphrasing**
- Be **consistent**

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CHAPTER 3

Altered Mental Status

Definitions, Pathophysiology, and Treatment Options

Definitions

Altered mental status
A general term used to describe a patient with a decreased level of consciousness. The presence of altered mental status does not suggest a specific cause.

Toxidrome
The word *toxidrome* is a merging of the words *toxic* and *syndrome*. A *toxidrome* is a group or list of common signs and symptoms related to a specific toxicity. For example, the signs and symptoms associated with the opiate toxidrome include altered mental status, pinpoint pupils, shock, bradycardia, hypotension, and hypoventilation.

Pathophysiology in a Nutshell The pathophysiology of an altered mental status varies with any given cause, the most common of which include overdose, metabolic disorder (hypoglycaemia, hyperglycaemia), stroke, end-stage organ failure (liver failure, renal failure), alcohol withdrawal, and psychosis.

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Notes

Porter, W 2009 'Altered Mental Status' in *Critical Care Nursing Handbook*, Jones & Bartlett, Boston ch 3 pp 17-23

Definition
Altered Mental Status
p17 non specific term
"a patient with a decreased level of consciousness"

Pathophysiology
p17 - multiple diverse cause
- each with a different pathophysiological process
- important to recognise how these translate in to specific groups of symptoms or 'toxidromes'

Reference for reference list:
Porter, W 2009 *Critical Care Nursing Handbook*, Jones & Bartlett, Boston.

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Discipline of Nursing -Methods

- **Harvard**
 - Author/Date
 - In text
 - Often used in work of a **qualitative** nature
- **Vancouver**
 - Numbering system
 - Often used for work requiring multiple references at one point
 - Commonly used in health/medical literature.
 - Recommended in work of a **quantitative** nature
- (Referencing program ENDNOTE output style may be changed and edited)
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Harvard System

- Author – date
- **Two** components to correct referencing:

Each reference must be:

- Acknowledged with **every** use in the text of your assignment
- 2. Listed **once**, **alphabetically**, in the reference list.

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Harvard – Rules for Referencing in text.

- **Rule 1: Referencing paraphrased work in text**
 - For in-text citations include:
 - **Author's family name (or organisation)**
 - **Year of publication**

The development of skills in critical thinking is imperative for nurses (Simpson & Courtney, 2002)

- If 2 works by different authors at one point.
- Separate them with semicolon and alphabetise primary authors.

(Saladin, 2003; Simpson & Courtney, 2002)

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Harvard – Rules for Referencing in text.

- **Rule 2: Referencing direct quotations in text**
- Should only be used if necessary
- Direct quotes- placed in quotation marks (single) and page number given

When discussing experience Fitzgerald (1996, p.101) states 'The experience of a phenomenon itself leads to an understanding of its meaning'.

Or

Reports indicate that 'the mortality associated with hoptscotch has not increased in recent years' (Smith, 2003, p.7).

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Harvard – Rules for Referencing in text.

- **Rule 2:** Referencing direct quotations in text
- If the passage being quoted is >30 words
 - indent & single space
 - no quotation marks
- Do not begin a sentence with a direct quote unless introduced.

Black (1905, p. 3) argues that ‘...the colour of the sky is uniformly blue’.
- or

Some authors argue ‘the sky is blue’ (Jones, 1988, p.4) while others report it is ‘grey’, (Smith, 1918, p.5).

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Harvard referencing -useful introductions to quotes:

- Reported
- Stated
- Argued
- Conferred
- Agreed
- Disagreed
- Acknowledged
- Believed
- Proposed
- Noted
- wrote
- Indicated
- Added
- Reflected
- Reiterated
- Contended
- Propounded

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Harvard – Rules for Referencing in text.

- **Rule 3:** Referencing work by 4 or more authors.
- Show all authors names with the first reference

To assess thoracic expansion the assessor should stand behind the patient (Seidel, Ball, Dains & Benedict, 2006)
- For subsequent references show the primary author’s name plus the latin abbreviations *et al* (meaning ‘and others’)

Palpation allows the assessment of symmetry of movement (Seidel *et al*, 2006)

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Harvard – Rules for Referencing in text.

- **Rule 4:** When there is no author
 - Place the **title** in the intext citation
- **Rule 5:** When there is no date
 - n.d (meaning ‘no date’)
- **Rule 6:**
 - Square brackets used WITHIN quotes to signify insertions made by someone other than the author

‘Jack and me [sic] ran up the hill’ (Jill, 2002, p.2)
- **Rule 7:**
 - Ellipsis points ... (three full stops) are
 - **‘...used to show omission of word/s in quoted material’ (Snookes, 2002, p.110).**

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Harvard – Rules for Referencing in text

- **Rule 8:** Referencing a chapter in an edited text
- Reference the chapter (authors of the chapter) not the editors.
- **In text:**
 - Evidence-based nursing enables appropriate decision making during practice (Endacott & Chaboyer, 2007)
- **In reference list:**
 - Endacott, R & Chaboyer, W 2007, ‘Practice Development’, in D Elliot, L Aitken & W Chaboyer (eds), *ACCCN’s Critical Care Nursing*, Mosby Elsevier, Sydney, Ch 4, pp.57-69.

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Harvard – Rules for Referencing in text

- Secondary citations
- Minimise use
- Acknowledge both primary and secondary source

Wiechula (1995, p. 17) quotes Foley (1995) as saying that the incidence of violence in emergency departments ‘... is no higher than it was in 1990’.
- **The incidence of violence in emergency departments, according to Foley (1995, cited by Wiechula 1995, p. 17) ‘... is no higher than it was in 1990’.**

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Harvard – Rules for Referencing in text

- **Other** : Refer to Student Handbook and Style Guide
- Same author two publications in same year
- **Two Authors** same surname
- Personal communications
- Image in a book

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Harvard – Rules for Referencing in text

- **Internet Referencing:**
 - Guidelines are still evolving!
 - Is the article published - if so, reference as a published article
 - Is there an author and publication date on the site
- **Beware of:**
 - Integrity of the site
 - Reliability of the information

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- **Author no publication date**
Grogno (<http://www.gasnet.org/acid-base/index.htm>) describes acid-base...
- **Web site (no author, no date)**
There are some weird nursing tales (<http://www.weirdnursingtales.com/studenttales.htm>).
- **Document from a web site**
Accurate paddle placement is necessary for successful Defibrillation (Heames, Sado & Deakin 2001).
[Do doctors position defibrillation paddles correctly? Observation study](#)
Haemes, RM Sado, D & Deakin, CD 2001, 'Do doctors position defibrillation paddles correctly? Observational Study', *BMJ*, vol 322, no 7299, pp.1393-1394.

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Harvard - reference List

- Follow Student handbook and Style guide
- Includes only books, articles and other materials that are cited in text
- Formatted on a new page and titled **References**
- Is arranged **Alphabetically**
- Single list
- Includes the **Author, date, title and publishing details** of all in-text references

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Harvard -Formatting a Reference List

- Include:
 - **Author's name and initial**
 - **Date of publication**
 - **Title of article/ chapter in 'commas'**
 - **Title of book/journal in italics**
 - **Publisher**
 - **Place of publication**
- Page numbers only if journal article or chapter in edited text

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Vancouver System

- Numbering System
- Work of a scientific nature (empirical and analytical)
- Does not disrupt flow of text
- Numbered in order of use - supra-scripted, eg,¹
- Reference retains number throughout work and then identified by its number in the reference list
- Number placed after full stop, unless necessary to indicate different references

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Vancouver - in text examples

Predisposing factors contributing to hypertension include obesity, lack of exercise and diet.¹⁻³

There have been reports that buses in Adelaide cause pollution,^{3-5,9} however others disagree stating that as most use LPG they do not contribute largely to the pollution problem.⁷

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Vancouver- direct quotes

- Generally avoided
- Name page number in text reference supra-script

Smith (p.4) states 'nursing students have been found to be highly motivated'.

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Vancouver - reference list

- The list is constructed with citations provided in the order they appear in the text.
- The titles of books or articles are given minimal capitalisation
- Journal articles are not placed within quotation marks
- Neither book titles or journal articles are italicised
- Journal titles are abbreviated *Index Medicus*.
- All authors should be listed when there is six or fewer. When there are more than six, only the first three are listed and *et al* used.
- Author's initials follow the surnames

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Marking Criteria - Referencing 15%

Referencing is assessed using these criteria:

- Referencing style congruent with the Student Handbook and Style guide
- Reference list is accurate
- References are contemporary
- Primary references are used predominantly
- Evidence of wide research and reading
- All sources of information are acknowledged
- Direct quotations are only used to make crucial points.

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References

- Discipline of Nursing, The University of Adelaide Student Handbook and Style guide, 2009.
- Snookes, L Whitbread, D Peters, P Pirie, C Marrigton, M Richardson, V O'Loughlin, G Hamilton, J Purchase, S Mackerras, L 2002, *Style Manual, For authors editors and printers*, 6th edn, Commonwealth of Australia, John Wiley and Sons Australia, Canberra.

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