

## WORKPLACE INSPECTION RECORDING FORM

INSPECTION LOCATION (S): Medicine (TQEH) TIME OF INSPECTION: 11.30am

AREAS COVERED: Total Research laboratories , 1st floor BHRI DATE OF INSPECTION: Feb 13<sup>th</sup> 2004

OBSERVATIONS Generally OK. No major concerns.

AREA	HAZARDS OBSERVED	REPEAT ITEM Y/N	RECOMMENDED ACTION	ACTION TAKEN
<b>Histology Lab</b>	Dyna flow fume hood out of action	N	TQEH Eng and Building staff are to commence repairs to cracked external pipe within next month.	Yes
<b>Balance area</b>	Mixture of incompatible chemicals on shelf	N	Instruct staff to keep hazardous chemicals segregated	13 <sup>th</sup> Feb 2004
<b>Lab room temperatures</b>	Manually checked with thermometers over a 2 week hot period	N	Temp maintained by air conditioning to within +/- 2oC regardless of outside temp (range of Max and Min was 13-39oC during this period )	No action needed
<b>Electrical checks</b>	Routine	N	Carried out by Biomed Dept	No action needed
First Aid Box	Routine	N	Checked and OK	No action needed

COPIES TO: (for action) Peter Zalewski

INSPECTED BY: Peter Zalewski

(for information) Faculty of Health Sciences Area Health and Safety Ctee  
 Head of Dept Prof Richard Ruffin



## WORKPLACE INSPECTION RECORDING FORM

INSPECTION LOCATION (S): Medicine (TQEH) TIME OF INSPECTION: 12.30am

AREAS COVERED: Research laboratories , 1st floor BHRI DATE OF INSPECTION: Aug 8<sup>th</sup> 2003

OBSERVATIONS Follow up to audit of Dept Medicine Labs by Work Cover

AREA	HAZARDS OBSERVED	REPEAT ITEM Y/N	RECOMMENDED ACTION	ACTION TAKEN
<b>Chemical Store</b>	No signage. Poorly ventilated small room.	N	Relocate chemical store to ventilated area and put up signage	Done July 2003
<b>Balance area</b>	Corrosive chemicals eg NaOH pellets being stored with other chemicals	N	Instruct staff to keep corrosive chemicals in safety cabinet and smaller amounts eg for pH meter away from other chemicals	Done July 2003
<b>Signage for emergency eyewash stations</b>	Signs present but not easily visible from corridor in event of emergency	N	New corridor signs installed	Done July 2003
<b>Door on shower</b>	As the shower in the toilet block is also doubling as an emergency shower it must not have a door.	N	Door removed from shower and will only be used for emergencies.	Done July 2003

No other faults were found by the Work cover inspector.

COPIES TO: (for action) Peter Zalewski Prof Richard Ruffin (for information) , Health Sciences Ctee

INSPECTED BY: Peter Zalewski, Eric Hoffmans, Workcover inspector (July 2003)



## WORKPLACE INSPECTION RECORDING FORM

INSPECTION LOCATION (S): Medicine (TQEH) TIME OF INSPECTION: 10.30am

AREAS COVERED: Lab PZ, 1st floor BHRI DATE OF INSPECTION: 15-17th October 2002

### OBSERVATIONS

AREA	HAZARDS OBSERVED	REPEAT ITEM Y/N	RECOMMENDED ACTION	ACTION TAKEN
<b>End lab</b>	Unsecured gas cylinder	N	Arrange with fitters	Done 17/10/02
	All electrical equipment has been checked by Biomed Engineering	N	No further action	Done in week of 7/10-12/10/02
<b>Histology Lab</b>	Too many waste solvent and solvent 2.5 litre containers	N	Relocate bottles to inflammables storage cabinet and get rid of empty and waste containing bottles. Instruct users not to allow solvent bottles to accumulate	Done 17/10/02
	Fume hood giving faulty readings	N	Arrange for fume hood to be serviced	Requisition written
	Benches contaminated with paraffin from tissue processor	N	Benches cleaned and dewaxed.	Done 23/10/02
No other hazards were observed but labs need to be regularly inspected to prevent reoccurrences of above.				

COPIES TO: (for action) Peter Zalewski INSPECTED BY: Peter Zalewski

(for information) Faculty of Health Sciences Area Health and Safety Ctee  
 Head of Dept Prof Richard Ruffin

## WORKPLACE INSPECTION RECORDING FORM

INSPECTION LOCATION (S): Medicine (TQEH) TIME OF INSPECTION: 12.30am

AREAS COVERED: Total Research laboratories , 1st floor BHRI DATE OF INSPECTION: Feb 20<sup>th</sup> 2003

### OBSERVATIONS

AREA	HAZARDS OBSERVED	REPEAT ITEM Y/N	RECOMMENDED ACTION	ACTION TAKEN
<b>Histology Lab</b>	Dyna flow fume hood not extracting properly	N	Inspections by Clyde-Apac and EBS found cracks in the exhaust pipe on the outside of building. A requisition has been put in for Quotes on repairs	Done 13 <sup>th</sup> Feb 2003
<b>Balance area</b>	A hazardous chemical NaOH pellets being stored on an eye-level sheft	N	Instruct staff to keep it with hazardous chemicals	20 <sup>th</sup> Feb 2003
<b>Temporary fridge and freezer storage in seminar room</b>	Due to relocation of another lab to share space, there will be temporary storage of fridges and freezers in the seminar room.	N	Carpet will be removed in accordance with regulations.	Requisition put in 20 <sup>th</sup> Feb
<b>Light switch inside cold room</b>	Some staff reported slight shocks when touching a light switch inside the cold room	N	Electrician was called and moisture found inside switch. Switch was relocated outside the cold room.	Week of 6 <sup>th</sup> Feb.